

Connecticut Council for Philanthropy **COVID-19 Policies for In-Person Events**

The Connecticut Council for Philanthropy (CCP) is looking forward to returning to live events but recognizes the risks involved with returning to in-person events. That is why the safety of all attendees is a shared responsibility of CCP, our host organizations, our partners, and ultimately each attendee. CCP is doing its part by monitoring and complying with local, state, and federal guidelines to the extent applicable to our event and implementing our own safety protocols. Each attendee must also do their part by adhering to applicable regulations and all health and safety guidelines, policies, and protocols implemented by CCP and our partners throughout all phases of in-person events.

Please read this document in carefully and in its entirety. By reading this document and completing a registration form for the event, you acknowledge the risk associated with attending the event and agree to follow all health and safety policies set by CCP. Please consult a health care professional or ask the CCP staff any questions regarding your attendance.

Watch Out for Symptoms

According to the United States Center for Disease Control and Prevention (CDC), people sick with COVID-19 report experiencing a wide range of mild to severe symptoms. Below are some of the most common reported symptoms. CCP stresses that if you are experiencing any of these symptoms or have been exposed to anyone experiencing these symptoms, you must: 1) stay home, self-isolate, and do not attend the event; and 2) contact a healthcare professional for treatment.

People with the following symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible symptoms. Please consult the CDC website for a full list of COVID-19 symptoms.

Information pulled from the CDC's [website](#).

CCP's Policies and Protocols:

CCP's current plans include numerous protocols to ensure the safest event experience possible for our attendees. Along with the our in-person event's host COVID-19 protocols, CCP commits to:

- Monitoring and meeting the latest safety local, state, and federal guidelines.
- Providing additional hand-sanitizing stations.

- Modifications to event space that help mitigate risks.
- Having an action plan in place should any attendees express feeling sick during the conference.

Attendee Code of Conduct

CCP seeks to promote healthy behaviors and maintain a healthy environment to reduce the risk of spreading COVID-19 while at in-person events. We appreciate your cooperation in ensuring a safe and healthy environment for you, fellow attendees, and others.

By registering and attending our event, you agree to the following codes of conduct:

- I agree that my registration fee, if required for this program, will not be refunded if I am unable to attend the program due to having been exposed to COVID-19, testing positive for COVID-19, or having someone in my household or immediate family test positive for COVID-19.
- I will not attend the event if I or a member of my household, or a guest traveling with me feels sick.
- I will not attend the event if I or a guest traveling with me tested positive for COVID-19 or have been exposed to someone with symptoms or someone with suspected confirmed COVID-19.
- I agree to wash my hands regularly with soap and water and to use hand sanitization stations.
- I agree to follow social distancing guidelines to the best of my ability.
- I agree to follow safety protocols set by CCP, the host site, and all other local, state, and federal public health guidance and laws.
- I agree to cooperate with CCP, the host site, and public health officials regarding investigations and reporting of COVID-19 infections or suspected infections prior to, during, and after the event.
- I will conduct myself in a considerate, kind, and safe manner towards attendees, CCP and host staff, any vendors, and CCP partners.
- I agree that COVID-19 guidelines for the event can be changed or updated by CCP staff and that I will follow updated guidelines accordingly.
- I agree that if I fail to adhere to the guidelines, the CCP staff holds the right to dismiss me from participating at the event and that my registration fee will not be refunded.

Mask Guidelines

Face masks guides for all indoor events are subject to the state, local, and host regulations. Face masks will not be required in outdoor settings.

Acceptable masks include:

- Cloth masks, included homemade ones
- Disposable surgical/medical procedural masks
- N95 mask without vents

Masks that will not be accepted include:

- Bandanas
- Masks with vents
- Gaiter masks
- Face shield only

Please consult the CDC's Mask Guide for more [information](#).

Information pulled from the CDC's [website](#).

Contact Information:

Please note that CCP reserves the right to modify and update these policies as local, state, and federal guidelines shift. CCP will notify event attendees of these updates as they happen.

If you have any questions regarding anything in this document or CCP COVID-19 Policies, please contact Karla Fortunato, CCP president, at kfortunato@ctphilanthropy.org.